

# MARIE WRAIGHT

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## SUMMARY

A background of academic achievement and work experience in a financial field is what I have to offer. I am a methodical worker with strong reasoning abilities as well as superior research skills. My flexibility, ability to learn quickly, and dependability have led past supervisors to invest in me with more responsibilities. This has manifested itself in my bank experience in reconciling receipts and ATM transactions. I also managed to improve my time management and customer relations skill while fulfilling my responsibilities as a bank teller and teacher.

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## EDUCATION

**Louisiana State University**, Baton Rouge, LA  
**BACHELOR OF SCIENCE: ACCOUNTING** May 2014  
GPA 3.75

**Nicholls State University**, Thibodaux, LA  
**BACHELOR OF ARTS: SOCIAL STUDIES EDUCATION** Dec. 1996  
GPA 3.71

- Minor in Mathematics

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## EXPERIENCE

### LOUISIANA STATE UNIVERSITY (VITA)

Baton Rouge, LA

#### Tax Return Preparer

- Worked at Volunteer Income Tax Assistance (VITA) site preparing tax returns Feb. 2014 to Apr. 2014

### UNION PLANTERS BANK (REGIONS)

Baton Rouge, LA

#### Bank Teller

- Handled monies and standard banking transactions
  - Maintained accounts using two different computer systems
  - Dealt with a variety of customers and their needs
  - Reconciled accounts, end of day receipts, and ATM transactions
  - Opened and locked the bank
- Aug. 1999 to Jan. 2004

### ASSUMPTION PARISH SCHOOL BOARD

Napoleonville, LA

#### Teacher, High School

- Taught: Typing, PreAlgebra, Algebra I, and Geography
  - Individualized mathematics lessons for GED students
  - Acted as a highly flexible team player designing, developing, and teaching courses where critical needs are identified
  - Managed students, materials, and assignments while aligning them with curriculum goals
  - Identified and authentically assessed student abilities, needs, and behaviors
- Dec. 1996 to May 1999